



**School of Medical Laboratory Science  
Application for Admission**

It is the policy of Rapides Regional Medical Center School of Medical Laboratory Science to seek and enroll the best-qualified students without discrimination against any person based on age, gender, disability, race, color, ancestry, citizenship, religion, pregnancy, sexual orientation, gender identity, national origin, medical condition, marital status, or veteran status.

Please print the following information.

***General Information:***

Name: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street/P.O. Box City State Zip

Telephone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Emergency Contact Telephone: ( ) \_\_\_\_\_

***Application Requirements:***

- Signed and completed Medical Laboratory Science School Application for Admission.
- Signed Statement of Understanding for Essential Requirements. (Submit only the signature page.)
- One copy of college transcript (must have 2.5 or higher GPA).
- Two letters of recommendation. Both recommendations MUST be an instructor in a science course. One recommendation should be from your advisor.
- Personal statement explaining your interest in medical laboratory science. One to two paragraphs is sufficient.
- Those students applying to the school that have a conferred Baccalaureate degree in a Science related field, must have at least 16 hours of Biology, including Microbiology and Immunology (either as a separate course or as part of Microbiology), 16 hours of Chemistry, and a College Algebra or higher math course.
- Students enrolled in universities with MLS degrees must have completed all pre-clinical MLS classes required by their university and be eligible for a Baccalaureate degree on or prior to the start of the clinical program. A transcript evaluation must be included with application.

## ***Ranking of Students:***

All prospective students will be ranked according to the admission requirements listed above. Prospective students are ranked academically based primarily on GPA. The non-academic criteria used in ranking includes reference letters, the personal statement, and the interview (for those applicants selected for interviews).

All submissions for the above requirements will be verified. Please make sure that your application is complete and legible. Any incomplete applications will not be considered for admission to the program.

- I certify that the information I have furnished is correct and complete to the best of my knowledge and belief.
- I agree, if accepted to the RRMCM School of Medical Laboratory Science, to serve to the best of my ability and to abide by all policies established by the educational program of RRMCM.
- I hereby grant permission for all reference checks.
- If accepted into the MLS program, I understand that I must maintain a current health insurance policy during the program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please mail the application to the following address:

Elizabeth Duck, MHI, MLS (ASCP)<sup>CM</sup>  
MLS Program Director  
School of Medical Laboratory Science  
Rapides Regional Medical Center Laboratory  
Alexandria, LA. 71301  
[Elizabeth.Duck2@hcahealthcare.com](mailto:Elizabeth.Duck2@hcahealthcare.com)  
318-769-3177

All transcripts, transcript evaluations, and references need to be mailed directly from the Registrar's Office and/or advisor and professors.